

Registration and FAQ – Summer Scouts 2009

Priority Registration for Members through March 30.

Monday, March 31: Begin Registration for General Public.

In order to register for a scout class, you will need to have an HMNS User Account. You do not need to be a member in order to set up an account, but you will need to establish an account before you can make purchases from the website. You must have a valid email account in order to receive your password to log into the system.

Before you start, make sure you have your HMNS Membership number (if applicable) and a valid credit card.

1. Sign In or Create a New Account

- Go to www.hmns.org.
- Click on TICKETS.
- In order to complete your purchase you will need to SIGN IN. Click on the SIGN IN link in the top right hand corner of the page.
- Returning customers, enter your User Name and Password.
- If you don't have an account with us and **are not** a HMNS member, please click on REGISTER AS A NEW USER under the NEW CUSTOMERS heading.
- If you don't have an account with us and **are** a HMNS member, please click on REGISTER HERE AS A NEW USER under the NEW CUSTOMERS-MEMBERS heading.
- Click on SAVE and CONTINUE to submit your information to be logged into the HMNS eBoxOffice.

2. Make your Class Selections

- Select "HMNS Summer Scout Program" from the list on the left.
- Select the desired class by title to see a description of the class offering and available dates.
- Select the desired class date from the dates listed. (Note: the dates listed are Mondays, but each class runs for the whole week.)
- Select the quantity you would like to purchase and click CONTINUE.
- Click CONTINUE ORDERING until all desired classes have been selected, otherwise click FINISH ORDER to proceed to checkout.
- If you are purchasing a class at the museum and want to purchase Before or After Camp, go to the HMNS Summer Camps category.
- Review your order and click CONTINUE to purchase the classes.
- Enter your child's name and click CONTINUE.
- Enter your credit card information and click CONTINUE.

- Review your order. You must agree to the Terms of Service by checking the I AGREE box to complete the transaction, and then click on PROCEED WITH YOUR ORDER.
- When your purchase is complete, you will receive a Transaction Confirmation Number for your order.
- Please print out this confirmation page for your records.
- You will receive an email confirmation of your purchase.

FREQUENTLY ASKED QUESTIONS

Registration

How can I be sure to get the classes I want?

The best way is to be a member and register on-line during priority registration.

How can I find out which classes are filled?

Check class availability on the HMNS website. Once a day before 9:00 a.m., the Museum computer system updates the availability of all classes. If a class sells out during the day, you will not be able to purchase it, even though the computer may indicate that spots are available. We do not offer a waiting list.

What is the best way to register a carpool so that all children have classes on the same week?

Register online the same day in the early morning. Unfortunately there is no guarantee that all children will get the classes they want.

How do I register for Before or After Camp?

Before or After Camp is available for classes at the museum. To purchase, go to the HMNS Summer Camps selection of the online box office.

I just need Before or After Camp for one day. Can I do that?

Yes, but we require payment for the entire week.

Can you accommodate my child with special needs?

We are happy to accommodate children with special needs but we ask that you notify the Scout Program Manager of your child's needs **prior** to your child's first day of camp. Please help us help your child by notifying us of any allergies, accessibility concerns, behavioral, psychological or emotional conditions, or other special needs. Please email scouts@hmns.org or call 713.639.4631 to speak with the Program Manager.

While we hope to offer these classes to as wide a range of children as possible, it is not possible for us to offer one-on-one care. In the case of severe food allergies, it is not possible for us to monitor what other children bring into class.

The Museum is NOT responsible for administering medication to children. Consult a pediatrician about altering the child's dosage so that medication can be administered outside of class hours.

Getting to Camp

How do I get to the Museum?

You can find directions on our website www.hmns.org or call 713.639.4601.

What about parking?

During summer, the museum garage often fills to capacity. We advise that you carpool or arrive early if you plan to use the garage. Consult www.hmns.org for street closures and other parking options.

Camp Day

Who can I contact during the day if I need to leave an emergency message concerning my child?

Please call HMNS Museum Services at 713-639-4601 and a staff member will deliver your message to the appropriate person.

How should my child dress for class?

In comfortable clothes that may get messy. Class A uniforms are not required.

What are the qualifications of your teachers and assistants?

All Merit Badge Counselors are registered with Boy Scouts of America. Other teachers are school teachers or science professionals. They all have experience working with kids and enjoy hands-on interactive activities.

How are scouts supervised?

Parents or guardians are required to physically sign campers in and out of camp and to provide emergency contact information every day. Scouts are supervised at all times and are escorted on restroom breaks.

May parents stay in the classroom?

Because Boy Scouts must fulfill requirements to earn the Merit Badges, if you're your child has a learning disability a parent may stay in the class to help with portions of the work. We ask that parents of Webelos, Cub Scouts, and Brownie Scouts do not stay in the class.

What are the behavior expectations for scouts?

Scouts are expected to maintain the highest levels of behavior, courtesy, and work ethic. The class fee admits the scout into the class; the badges must be earned by participating and completing the work outlined by the badge requirements. In case of a severe behavior problem, we will call you and ask you to pick up your child. At our discretion, your child may be allowed to return to class the following day.

How do I get the badges my scout earns?

Blue Cards will be completed for all merit badges. If you do not bring a blue card, we will provide one. For Webelos, Cubs, and Brownie Scouts, certificates will be given for each badge earned that can be turned in to your troop or pack. The museum will not provide the actual badges.

Lunch

Does my child need to bring a lunch?

Scouts are supervised in their room while they eat lunch. Scouts should bring a lunch or pre-order a meal on Monday morning to be delivered by McDonalds.

How do I order a lunch for my child from McDonalds at the Museum?

Scouts are not permitted to leave the room to purchase a meal during supervised lunchtime. McDonald's orders must be placed in person at McDonalds in the Museum on Mondays before 10:15 a.m.