

February 20, 2016

Student Booth Host Application (part A)

GROUP CONTACT INFORMATION

SCHOOL NAME / TROOP NUMBER			
LEAD ADULT NAME <small>THE PERSON LISTED HERE WILL BE THE PRIMARY CONTACT FOR THE GROUP.</small>			
ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS			
NOTE: All registration confirmation and information will be sent via email. Be sure that the email you provide is checked at least once daily.			
PHONE NUMBER			

GENERAL INFORMATION

HOW DID YOU FIND OUT ABOUT GEMS 2016?			
Are there other groups from your school or troop applying?	YES	NO	If yes, how many?
Be sure that you have downloaded and read through the GEMS 2016 guidelines (available at www.hmns.org/GEMS) before completing this application.			

BOOTH TITLE

BOOTH DESCRIPTION (Include description of hands-on activities or demonstrations planned, as well as a general description of your display or set up plan. Add additional pages as needed)

Each booth is provided with a 6-foot table and 2 chairs, all displays must be confined to the table (top, front and sides).

LIST MATERIALS (BE SPECIFIC!)

*PLEASE REFER TO GEMS INFORMATION PACKET FOR GUIDELINES.
REMEMBER THAT NO FOOD OR LIQUIDS ARE ALLOWED AND ELECTRICAL OUTLETS WILL NOT BE AVAILABLE FOR BOOTH USE.*

GEMS 2016 timeline for booth hosts

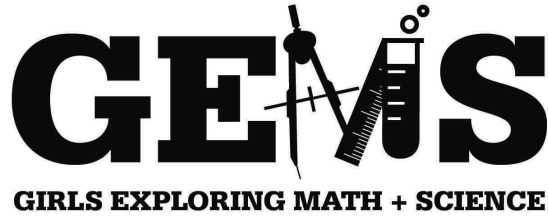
- January 15, 2016** **Student booth host applications due by 5pm**
- January 20, 2016** **Student applicants notified by email of booth committee decisions.**
- January 22, 2016** **GEMS booth host participant rosters due with booth hosting fee (\$40) due by 5pm (See part B of Booth host Application)**
- February 13, 2016**
9:30am **Booth hosts send a representative to the booth information session and packet pickup at the Museum.**
- February 20, 2016** **Booth Check-in and setup 7:00-8:30am**
 GEMS event 9am-12pm **
 Booth Host lunch and awards presentation 12:30pm-1:30pm

*** Denotes a mandatory event for all selected booth hosts. Please be sure that your group will be able to fulfill these requirements before sending in your booth host application.*

Please fax, [email](#) or mail your completed application to the HMNS GEMS coordinator:

**Houston Museum of Natural Science
Attn: GEMS Coordinator
5555 Hermann Park Drive
Houston, Texas 77030
Fax: 713.639.4681**

All applications must arrive on or before 5pm on January 15, 2016 and be complete to be considered.



February 20, 2016

Student Booth Host Application (part B)

.....
 This portion of the application is due January 22, 2016 no later than 5:00pm

SCHOOL NAME / TROOP NUMBER
LEAD ADULT NAME <small>THE PERSON LISTED HERE WILL BE THE PRIMARY CONTACT FOR THE GROUP.</small>
EMAIL ADDRESS
PHONE NUMBER

BOOTH TEAM ROSTER

(minimum 1 girl + 1 adult, maximum 4 girls + 1 adults) *Open to 4th-12th grade students*

	TEAM MEMBER NAMES	AGE	GRADE LEVEL	PROGRAM LEVEL	T-SHIRT SIZE Youth M&L and Adult M-XXL available	SPECIAL NEEDS
1						
2						
3						
4						
	ADULT NAME			FIRST AID TRAINED	T-SHIRT SIZE	SPECIAL NEEDS
1				YES NO		

This completed roster must accompany the registration form for registration to be processed. These are the names that will be listed at check in for your group. All completed HMNS Consent and Release forms must correspond to the names listed on the roster at the time of check in.



GIRLS EXPLORING MATH + SCIENCE

February 20, 2016
Student Booth Host Application (part B)

PROGRAM AGREEMENT

By submitting this application I, the undersigned, verify that I have completed this form completely and accurately to the best of my ability. I acknowledge that the individuals listed are the individuals that will be attending the event, no substitutions or rotation of participants on the day of the GEMS event will be allowed. I have read and understood all of the guidelines presented in the GEMS Booth Host information packet and understand that all individuals in my group will be expected to comply to these guidelines for the duration of the event. I understand that any individuals acting outside of the guidelines and Museum rules may be asked to leave the premises and no refund will be processed. I acknowledge that no refunds will be processed for funds related to the Girls Exploring Math and Science (GEMS) event unless the event is cancelled by the participating entities of Houston Museum of Natural Science and the Girl Scouts of San Jacinto Council.

School Name/Troop Number _____

LEAD ADULT SIGNATURE _____

LEAD ADULT NAME (PRINT) _____

PAYMENT INFORMATION

Total Balance Payment Due <u>\$40.00</u>	
Check Number _____	Bill to credit card (circle one): MasterCard Visa American Express Discover
Name as it appears on card _____	
Complete Billing Address _____	
Card Number _____	
Exp Date _____	Signature _____
CVV2 #/security code _____	Where do I find the CVV2 number? For MC, VISA, and Discover it is located on the back of the card, on AMEX it is the 4 digit number printed on the front of the card.

GEMS 2016 timeline for booth hosts

February 13, 2016 9:30am	Booth hosts send a representative to the booth information session and packet pickup at the Museum.
February 20, 2016	Booth Check-in and setup 7:00-8:30am GEMS event 9am-12pm ** Booth Host lunch and awards presentation 12:30pm-1:30pm

*** Denotes a mandatory event for all selected booth hosts. Please be sure that your group will be able to fulfill these requirements before sending in your booth host application.*

Please fax, mail or email your completed application (PART B) and payment to the HMNS GEMS coordinator no later than 5pm on January 22, 2016:

Houston Museum of Natural Science Attn: GEMS Coordinator
5555 Hermann Park Drive, Houston, Texas 77030
Fax: 713.639.4681
Email: GEMS@hmns.org