



**February 17, 2018**

**Community Booth Host Application**

**GROUP CONTACT INFORMATION**

ORGANIZATION NAME			
BOOTH CONTACT			
ADDRESS	CITY	STATE	ZIP
EMAIL ADDRESS			
NOTE: All registration confirmation and information will be sent via email. If you are unable to provide a valid email address or have trouble checking email, please call 713.639.4766 to make other arrangements.			
PHONE NUMBER			

<b>BOOTH STAFF NAMES (MAXIMUM 4 PEOPLE)</b>			
1.			
2.			
3.			
4.			
This completed roster must accompany the registration form for registration to be processed. These are the names that will be listed at check-in for your group. All participants will be asked to sign in at the GEMS check-in booth at the beginning of the event. You may make updates to this list until February 10th, 2018.			

***If your company would like to support the Museum's science education programming and receive recognition as a sponsor of GEMS, contact Amy Chaisson at 713-639-4746 or [achaisson@hmns.org](mailto:achaisson@hmns.org) before January 17, 2018.***

BOOTH TOPIC

BRIEF DESCRIPTION OF BOOTH

Please include description of hands-on activities or demonstrations planned, as well as a general description of your display or set up plan.

*Each booth is provided with a 6-foot table and two chairs, all displays should be confined to the table (top, front and sides). Please contact [kfriedemann@hmns.org](mailto:kfriedemann@hmns.org) if you have questions about the size restrictions or special requests.*

WHAT AGE GROUP WILL YOUR BOOTH ACTIVITY TARGET? (please circle all that apply)

5-8

9-11

12-14

14-17

18+

LIST MATERIALS (BE SPECIFIC!)

*PLEASE REFER TO GEMS COMMUNITY BOOTH INFORMATION PACKET FOR GUIDELINES.  
REMEMBER THAT ELECTRICAL OUTLETS WILL NOT BE AVAILABLE FOR BOOTH USE.*

HAVE YOU PARTICIPATED IN GEMS AT HMNS BEFORE?	YES	NO
IF YES, WHAT WAS YOUR BOOTH TOPIC?		
HOW DID YOU FIND OUT ABOUT GEMS?		
<b>WHICH OF THE FOLLOWING DESCRIBE YOUR GOAL IN PARTICIPATING AS A BOOTH AT GEMS?</b> (CHECK ALL THAT APPLY)  <input type="checkbox"/> Provide general awareness of a science or math subject area <input type="checkbox"/> Introduce career opportunities in STEM areas <input type="checkbox"/> Provide hands-on fun with STEM topic <input type="checkbox"/> Program awareness (specific to your organization) <input type="checkbox"/> Target parent involvement with your organization <input type="checkbox"/> Target child involvement with your organization		

Please email, fax or mail your completed application to the HMNS GEMS coordinator:

**Houston Museum of Natural Science**  
**Attn: Kelsey Friedemann**  
**5555 Hermann Park Drive**  
**Houston, Texas 77030**  
**Fax: 713.639.4681**

All applications must be complete and arrive by 5pm January 31, 2017 to be considered.

<b><u>GEMS 2017 TIMELINE FOR BOOTH HOSTS</u></b>	
<b>January 31, 2018</b>	<b>Applications due by 5pm to GEMS coordinator</b>
<b>February 16, 2018</b>	<b>Material drop off via Museum loading dock between 2pm and 4pm** (<i>optional</i>)</b>
<i>** Please be sure materials are packaged and clearly labeled for your organization. At this time you will be able to drop off your booth materials for Saturday morning and bring them in through the Museum loading dock to a designated area located in the Museum. This will enable you to have them ready for your use the following morning.</i>	
<b>February 17, 2018</b>	<b>Community booth check-in and set up 7:30–8:00 am, HMNS Grand Hall</b>  <b>GEMS event 9:00 am-1:00 pm</b> <b>Booth host breakroom available between 9:30am and 11:30am</b>  <b>1:00–1:30 pm booth take down. (Please do not pack up until 1pm!)</b>